WELLINGTON PRIMARY SCHOOL
Dudley Hill Road
Bradford
BD2 3DE
Head Teacher: Mrs Joy Wood

MINUTES

Of the

Full Governing Body

Held

Monday 14th July 2025 at 6:15pm

At the school

Governors Present (alphabetical)	Ambreen Janjua (AJ), Mark Jamieson (MJ, Chair), Andrea Memdonca (AM), Joy Wood (JW, Headteacher), Aaron Sidebottom (AS), Richard Dempsey (RD), Tracy McMahon (TM), Laura Sheffield (LS), Tanny Yousef (TY)
In attendance	Sally Hughes (SH, Clerk)

Agenda No.	Minutes	Action
67/24	**Welcome & apologies for absence** Apologies were received from Hanna Johal.	
68/24	**Declarations of interest in items on the agenda** None	
69/24	**Any other business and requests for order variations** JW would like to raise a highly confidential matter, and TM will have to withdraw; therefore, move HT report to end. **Allow 19:50 start for the confidential agenda item.** MJ asked for an update on the SENDCO and Friends of Wellington, if not included in HT report.	
70/24	**Minutes of the last meeting, held 12/05/2025, and matters arising not covered elsewhere on the agenda** *(Minutes and action log circulated with this agenda)* Actions: MJ is nearing the end of the online policy. **Resolved:** The minutes of the meeting held on the 12th of May 2025 were accepted as a true record. Proposed by LS propose, seconded by TY second, all in favour.	
71/24	**Update summary from Chair of Resources committee on last meetings, held 25/06/2025** *(Standing Item)* • **Safeguarding** • **Finance** • **Staffing** • **Other matters**	

	This is a report on discussions that have already taken place and is provided for information only. Key topics – LS – copy of budget and resources minutes have been circulating. • The three-year budget went through a lot of governor scrutiny, a healthy discussion was had and almost every line number was looked at. • Going into 2026/27, there is a forecast deficit. This worsens in 2027/28. • TM gave a brief explanation of inaccuracies – the £84k carry-forward originally agreed on the one-year budget was actually £80k, but once you agree and approve the one-year budget you can't change it. Some funding amounting to £43k was agreed while TM was on leave. Coding was I06 and should have been I01; therefore, I06 looked inflated. I01 will be better and TM will shift the money quarter 1, but this line number shift won't change the bottom line. School is still waiting for NI contributions which will be added to Q1. • A deficit budget management plan is required by the LA. After the end of term, JW, TM and the bursar will work together to create this plan. There is budget flexibility (no grants are included in the budget and there is surplus staffing). The school is full with a waiting list, and this is saving the school from a worse impact. It is important to continue making Wellington attractive to families. • **Q What is the LA's expectation? A** The LA wants to see what the strategic plan is if nothing changes in the next two years. • A new sendco has been appointed and a leader of maths has been appointed. Three fixed-term TAs have been appointed. • Carparking and safeguarding update: a pedestrian gate is on order with a keycode.	
72/24	**Three-year budget** – *for approval by governors* – LS approved the budget and it has been submitted.	
73/24	**Final CFR report** – *deferred from Resources committee – distributed by TM at meeting* This is making sure that school and LA balance sheet agree. The LA ledger is the defining figure. Variances of £1267 include internal liability & liability (within/without council) which are not posted on our system because the LA have to approve them before we can log them. Bottom line (our final CFR) **Resolved: <u>There is a 45p variance but governors are happy with the balance.</u>** Capital for roof is an asset because it has already been paid to Bradford. The money is sitting in Bradford's bank account as the work hasn't been done yet. **Q The money is there for a year, money will devalue after a year. Will the roof cost more? A** The roof costs £90k and we are paying £6k. **Q We signed up to that price?** JW explained that we have paid for the job and the LA will arrange for that job to be completed. **Q What if the contractor goes bust? A** The money will stay with the local authority.	
74/24	**Year-end LA ledger** – covered at 73/24.	
75/24	**Annual staff DBS** checks – defer to September. Governors wanted more information about what other schools do. AM will do benchmarking, TM will email SBMs and JW can	**Clerk to add to**

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	message other headteachers. LS commented that this demonstrates due diligence even if we don't do annual checks. AM suggested that – biannually is practical. TY stated that we should get the information from other schools first and then look at affordability.	**Sept. agenda**
76/24	**Volunteer safeguarding procedure** Anyone who is a regular volunteer has a DBS check, but random volunteers (for example parents who accompany pupils on trips) are not DBS checked. However, these helpers are never left alone with a child or group of children. TM added that school volunteers can't have enhanced DBS checks.	
77/24	**Annual staff refresher** covered at 75/24	
78/24	**Teaching and Learning update** *(Standing Item) - Paper copies of this year's* ***attainment*** *data were distributed.* Progress data is still being reviewed. Progress is the most telling data for any school because it is about the value the school adds. Year 6 data compared to last year is moving in the right direction. Maths is good and close to the national average. Best combined (RWM). A significant number of the school's pupils arrive working well below age-related expectations (ARE). To leave in line with national attainment means that the school is doing a good job and these children are well-placed to start secondary school. AS will break down data into key pupil groups for autumn. A lot of work has gone into these results, and the staff have had to make difficult decisions. There is still work to do, but JW explained the proactive approach being taken, which is to assess at end of the autumn term and at the end of the spring term put interventions in. **(Action)** Qs about Year 6? **Q Are there any themes emerging to do with gaps? Is there correlation between anything? A** Yes, at the end of the spring term there were many scaled scores of 98 or 99. They must achieve 100 to achieve "expected". We split one set further to deliver a better teacher ratio. This allowed a GHLTA to focus on SEND pupils – they would not achieve ARE in maths, but they could still improve. We look at children we can make biggest impact on and implement strategies. **Q Are there any neurodivergent conditions that would skew data where kids would need more assistance to get to ARE level? A** That information would come from teacher level. It isn't something that could be seen from the numbers. We can adapt teaching to specific EHCP needs. JW overall, SPAG doesn't count for combined so is the least important measure. Arithmetic built up well. We need more work on word problems and decoding. The school will work on increasing greater depth to be more in line with national, but we will need to boost maths word-problem skills. **Q Please give a word problem example A** JW provided an example. RD described this as making maths realistic. JW explained that it is not a reading test because pupils can have the question read out loud to them. Another favourite question of this sort is transportation timetables. **Q Do Year 6 SATS scoring take SPaG into account? A** SATS writing is teacher assessed using a grid system. To pass, everything on the grid must be ticked, including SPaG. TY observed that a secondary reason to improve SPaG then is its indirect impact. JW noted that Wellington's SATS results are always spot-on. Times tables – AS explained that pupils must know 2 up to 12. The question automatically moves on after 6 seconds. Autumn provides a baseline. There is no set pass score, but many schools use 25/25 correct as a pass. Wellington's pass rate for	**AS**

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	25/25 was 42%. We prep children as best we can, testing in small groups, in a familiar setting, low-key. **Q When was the MTC done? A** June. The pass threshold for Year 1 Phonics (32/40) has not changed the test was introduced. This year's Year 1 cohort got very low development at the end of Reception. 80% is excellent for this cohort (previously the overall score was 53%). Year 2 (not on page) Y2 resits – there were a number who didn't get a phonics pass at the end of Year 1 and must re-sit the test. Eight had to re-sit this year and 5 or 6 passed this time. All made good progress. GLD – end of EY – two EY nursery/reception 68% achieved – in line with last year's national average and above the local authority average. This is not a needy cohort. Lots going on in school – Y5 residential, rock steady music, many visitors into school and offsite visits. Not just about data.	
79/24	**Policies to ratify** *(Standing Item)* • Online Safety policy (reviewed by MJ) **carry to next agenda.** **81/24 Governor matters** MJ thanked LS for her years on the governing board and her time chairing the Resources committee. This is an important vacancy to fill. Will anything go out before end of year? JW stated that the vacancy is coopted, so there is not an election. JW added the school's thanks, describing LS as rigorous and robust in questioning and analysis, but always supportive. MJ at the next FGB meeting we want a presentation. LS – don't lose sight of attendance as there is no separate teaching and learning committee. History was agreed on for next time. **Action:** JW will ask Rebecca Helliwell to attend. **Safeguarding is separate agenda standing item** **E Safeguarding –** AS explained that the school can no longer access Smoothwall for filtering and monitoring. In the new system, much more is flagged by the system for staff to filter, resulting in an increased workload for staff. JW added that it blocked a Teams meeting that was essential. JW would like to use Securely and has asked the IT Tech for a demo. Mostly inappropriate searches (male anatomy, 12 plus game, 18+ movie) are dealt with using existing policies. The school business manager tests the system and a Year 4 pupil is alleged to have made a racist comment – pupils were playing online game at home. TM left the meeting at 7:47 pm.	**JW**
80/24	**See Confidential minute.**	
81/24	**Governor matters** *(Standing Item)* • Membership of the full governing body • Training (completed, requested) • Visits (completed, planned) **Named governors for SEND and Safeguarding**	
82/24	**AOB referred from above**	
83/24	**PROPOSED Dates of next year's meetings, all to commence at 6:15pm**	

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Full governing body, to include Teaching and Learning	Monday 15th September 2025	
Resources committee	Wednesday 24th September	
FGB	Monday 17th November **TM apologies**	
Resources	Wednesday 26th November	
FGB	Monday 12th January 2026	
Resources	Wednesday 4th February **potential apologies from TY**	
FGB	Monday 16th March **TY apologies**	
Resources	Wednesday 26th March	
Resources	Wednesday 6th May	
FGB	Monday 11th May	
Resources	Wednesday 24th June	
FGB	Monday 13th July	

The meeting finished at 8:15pm.

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